

**Minutes of the POMA Board of Directors Meeting
August 8, 2014**

1. Meeting called to order at 2:05PM by Chairman Tate.
2. Roll call was conducted by Secretary Gilmer and recorded as follows:

Kevin Tate – Present	Kevin Reese - Present
Tom Opre – Present	James Powell - Absent
Doug Gilmer – Present	Josh Wolfe - Present
Laurie Lee Dovey – Present	Jim Zumbo - Present
Steve McGrath – Absent	Shelly Moore - Present
Kristine Houtman – Present	
3. A motion was made to excuse James Powell and Steve McGrath by Kevin Reese, seconded by Tom Opre. The motion passed.
4. A motion was made to approve the minutes of the last board meeting by Tom Opre and seconded by Doug Gilmer. The motion passed.
5. Chairman Tate presented his report and addressing five areas:
 - I. Committees
 - II. The Vice President election to be held in the fall
 - III. Status and updates to the strategic planning process
 - IV. The conference program
 - V. The retention of a consultant to examine POMA's by laws and industry best practice.
6. Executive Director and Treasurer's Report
 - I. The quarterly financial report was presented to the board.
 - II. The Executive Committee's decision to keep the Executive Director and Treasurer's position together until a consultant's review and report are presented was discussed.
 - III. Reference the POMA Foundation, a motion was made to go enter in executive session by Tom Opre and seconded by Kristine Houtman. The motion passes.
 - IV. Upon conclusion of discussion, a motion to leave executive session was made by Kristine Houtman and seconded by Doug Gilmer.
 - V. POMA is moving ahead with the Multiview platform to help generate revenue.
 - VI. All POMA board meetings are now being recorded as a best practice
 - VII. The need for more detailed minutes, beyond the recording of only board decisions was also discussed.
 - VIII. POMA will work closely with the Outdoor Film Tour to help promote POMA's visibility within the industry as well as using the tour as a recruitment opportunity.
 - IX. Laurie Lee presented two opinions of POMA's attorney:

**Minutes of the POMA Board of Directors Meeting
August 8, 2014**

- a. Under Federal and Pennsylvania state law, POMA's executive director is an independent contractor.
- b. The board must follow the bylaws as written or they must change them which require these changes be presented to and voted on by the membership for approval.

7. President's Report

- I. Tom Opre gave an update on the establishment of the various committees.
- II. Upon discussion initiated by Kristine Houtman, Jim Zumbo made a motion to approve the Homer Circle Committee now since the award submission is due in April and that Tom Opre present the names of the award committee at the next board meeting. Kristine Houtman seconded the motion. The motion was approved.
- III. As to the separation of duties and responsibilities of the joint position of Executive Director and Treasurer, a decision was made to query each board member as to whether or not move ahead with this separation immediately or wait until the report from Jim Drager is received regarding POMA bylaws and best practices. The decision of the board is to wait until this report is received and reviewed.
- IV. Consultant Jim Drager will review bylaws and best practices in an effort to insure POMA is operating as efficiently, effectively, and legally as it should. Jim Drager will sign a confidentiality agreement covering his work with POMA.
- V. There was a motion by Tom Opre, then subsequently amended by Opre, to engage Jim Drager to conduct a pro-bono, top to bottom review of bylaws and best practices of POMA, pending the submission of the confidentiality agreement and with the understanding anything outside the scope of this review, to include any expenses, would have to be approved by the board. This motion was seconded by Jim Zumbo. The motion was approved.

8. Old Business

There was discussion over an issue raised by member Chris Chaffin, and previously discussed with the Executive Committee, to trade memberships between the International Hunter Education Association (IHEA) and POMA. This measure was not supported by the board. Kevin Tate suggested, based on the Duda Data, to examine whether an "olive branch" could be extended to IHEA members whereby they might be able to attend the POMA conference at a discounted rate in order to potentially attract new members.

9. A motion was made to enter into executive session by Kevin Reese. The motion was seconded by Kristine Houtman. The motion passed.

**Minutes of the POMA Board of Directors Meeting
August 8, 2014**

10. Upon completion of discussion, a motion was made to leave executive session by Tom Opre and seconded by Kevin Reese. The motion passed.

11. New Business

A brief discussion was held regarding the conference, conference auction, and raffle items. This will require the help of all board members. Kristine Houtman raised the idea of having a shipping table at conference so attendees can send auction items home.

12. Good of the order

The timeframe for the next board meeting was discussed. Tom Opre will assess when the Drager report will be ready and the fall board meeting scheduled appropriately.

13. A motion to adjourn was made by Doug Gilmer and seconded by Kevin Reese. The motion approved and the meeting adjourned at 3:40PM.

Respectfully Submitted by:

Doug Gilmer, Secretary
Nov. 17, 2014